

**Meeting Minutes**  
**Prevailing Wage Advisory Committee**  
**June 16, 2005**

**Attendees:**

1. Prevailing Wage Advisory Committee Members: Rick Slunaker (Associated General Contractors), Randy Dubigk (Department of Transportation), Dave Johnson (Building Construction Trades Council), Jeff Soth (IOUE Local 302), Kathleen Garrity (Associated Builders and Contractors), Jim Justin (Association of WA Cities)
2. L & I Staff: Mike Ratko, Rich Ervin, Cindy Hanson, Christine Swanson
3. Other Participants: Peter Bogdanoff, Phil Lindquist, Miriam Israel Moses, Earl Smith, Paul Ingham, Ron Roberts

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>	<b>Due Date</b>
Opening Remarks Introductions	Mike Ratko opened the meeting		
Review and approve minutes from last meeting	Minutes were approved.		
Plan for filling Industrial Statistician and Public Member positions	Rich provided a copy of the job announcement for the Prevailing Wage Manager. The announcement is currently posted on the L&I and DOP web site, and was sent out to the Employment Standards, Prevailing Wage and Interstate Labor Standards Listserv. Rich also advised that L&I has a new recruiting manager who is assisting with this recruitment.	<u>Update:</u> Job announcement amended 8/7/06 to reflect revised salary range.	
Updates <ul style="list-style-type: none"> <li>• PWAC Membership</li> <li>• Budget /Legislation</li> <li>• PWIA /Processing</li> <li>• Survey Update</li> </ul>	<p><u>PWAC Membership.</u> Rich advised that the department was in the process of trying to fill a vacant position on the Advisory Committee for a public member. Rich advised that he had been in contact with the Washington Public Utilities Association and they we were expecting to have someone from there attend the meeting. The announcement will be extend for another 30 days.</p> <p><u>Budget /Legislation.</u> The 03-05 Prevailing Wage Fiscal Report was provide. In responding to questions regarding why September is historically a heavy month, Rich</p>	<p><u>Update:</u> Notice to members and Prevailing Wage interested parties on June 17, 2005. Linda Alexander, Benton County PUD, will serve as new public member.</p> <p>Contact Carlena Anderson at 360-902-5315 or <a href="mailto:anca235@lni.wa.gov">anca235@lni.wa.gov</a> if you need</p>	

	<p>explained industry ups and downs. The Committee was advised if further clarification is needed, to advise the department and additional research can be conducted.</p> <p>Mike advised that the department will include the 30% transfer in the prevailing wage budget and legislative packages. Miriam Moses commented that the 30% may not cover the administrative overhead costs. A question was asked about the possibility of raising the fees for the filing of Intents and Affidavits; that the last increase was in 1992. Mike stated there was nothing on the table to increase the fees and that an increase would more than likely not be supported until the 30% transfer is fully addressed and the package is moved forward.</p> <p>Mike indicated that meetings had been scheduled with the director to discuss the department's legislative agenda; with Labor on June 22<sup>nd</sup> and Business on June 30<sup>th</sup>.</p> <p><u>PWIA/Processing.</u> Rich provided an update on the current PWIA and processing statistics. Currently, up to 79% of our forms are being processed online. Further the system is allowing for the denial of forms for those contractor's not appropriately registered. The 20% of paper forms is challenging with corrections and rework needed.</p> <p>Cindy indicated that the staff is asking and referring customers to the online filing option and they are gathering information as to why contractors may not be using the system so that those issues can be addressed. Positive feedback has been received regarding the system as a good source of information and easy to use.</p>	<p>additional information about the report.</p>	
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	<p>The next phase of PWIA will allow for more checking online with referral flags to Industrial Insurance, Contractor Registration, Apprenticeship, and automatic notification to the Awarding Agency. Concerns were raised regarding some Intents and Affidavits missing trade/craft information. Also, there are some companies that file only Intent or an Affidavit. Cindy asked that if anyone had specific examples to provide them so that those specific forms can be evaluated.</p> <p><u>Survey Update:</u> Cindy advised the Committee that the department hoped to have the results from the five surveys just completed reflected in the 8/31/05 publication.</p>	<p><u>Update:</u> The 8/31/05 publication reflects results for Power Line Tree Trimmers, Electronic and Telecommunications Technicians. Power Line Construction and Outside Telephone Line Construction survey results will be reflected in 3/3/06 publication.</p>	
<p>New Business:</p> <ul style="list-style-type: none"> <li>• New Survey schedule</li> <li>• FAQs and Policy Development</li> </ul>	<p>Discussions continued on the next 5 trades to be surveyed next. It was suggested that the department would survey for: Inland Boatman, Industrial Power Vacuum, Landscape Construction, Remote Inspection &amp; Cleaning of Sewer &amp; Water Systems, and Surveyors. It was suggested that instead of survey for Landscape Construction, the department survey for Metal Fabricators in Shop. The department requested additional feedback from the Committee. The committee was advised that the department's goal was to begin</p>		

	<p>surveying for some of these crafts in August and/or September. Committee members expressed their concern that those are generally the two of the busiest months for contractors and it was suggested that waiting until October, November or December would be more reasonable and ensure a greater response.</p> <p><u>FAQ's and Policy Development:</u> Cindy provided a draft copy of the FAQ's that will be published on the prevailing wage home page. She requested feedback be provided to the department by 7/30/05.</p> <p>Further, that policy development was underway in additional areas and that these policies would also be placed on the prevailing wage home page. For example, the filing of forms on behalf of subcontractors by prime contractors, the procedure for filing Intents and Affidavits for contracts under \$2500, travel time and certified payroll.</p>		
Next Meeting	The next regular meeting will be held in Tumwater on September 13, 2005, from 1:00 to 4:00 PM in room S118.		